

Mayor Stothert's 2018 Neighborhood Grants Program Overview

Overview

Mayor Stothert's 2018 Neighborhood Grants Program will fund project proposals up to \$5,000 per Neighborhood Organization. The Neighborhood Grants Program funding is provided to improve a neighborhood's quality of life, increase public safety, and help prevent crime in our neighborhoods. Program funding should support and strengthen neighborhood projects that will improve the neighborhood's appearance, build neighborhood capacity, impact the environment, and increase the livability of the neighborhood. Successful grant proposals will have a sustained positive impact on Omaha's neighborhoods.

Mayor Stothert will announce a *Mayor's National Night Out Grants Program* in early May, 2018. The *National Night Out Grant Program* will provide funding to support neighborhood National Night Out events on August 7, 2018.

Eligibility

- Neighborhood organizations must be registered and listed in the City of Omaha's Neighborhood Association Directory: <http://planninghcd.cityofomaha.org/neighborhoods>
- Organizations must have a valid Taxpayer Identification Number (TIN). Applicants must submit an Internal Revenue Service (IRS) W-9 form with their application. If an organization is using a fiscal agent, a W-9 must be completed by the fiscal agent and submitted with your Organization's application.
 - If you have any questions about obtaining an Employer Identification Number (EIN), please contact Julie Smith, ONE Omaha Program Manager at (402) 547-7473 or julie.smith@oneomaha.org.
- If your organization received a 2017 Mayor's Neighborhood Grant, a final program report must be on file. Failure to submit a final report will make your Organization ineligible for 2018 funding.
 - If your Organization received an extension of your 2017 Mayor's Neighborhood Grant or otherwise did not expend all funding in 2017, you will be ineligible for 2018 funding.
- Multi-year project proposals may be funded for a maximum of two (2) years. There is no guarantee for second year funding.
- A match is required. The match can be in the form of volunteer labor, in-kind contributions or cash, and does not need to be equivalent to the grant amount requested. The neighborhood match should be relevant to the project and demonstrate buy-in and commitment.
 - Please note that applying another Neighborhood Organization's 2018 Neighborhood Grant request toward your organization's match contribution is not allowable.

Program Requirements

- Applications must be typed; hand-written applications will not be accepted.
- Grants can only be made for public purposes and cannot result in any benefit or improvement to individual citizens or privately owned property.
- If a proposed project requires a permit or City department approval, contact should be made with the appropriate department prior to application submission. Please include the department contact in the application narrative so follow-up questions may be addressed if necessary.
- Proposed projects must have prior approval from the Neighborhood Organization's Board of Directors.

- All grant funds must be expended by December 31, 2018. If you anticipate funds will not be expended by this date please provide justification and request a grant extension by calling 402-444-5546 or emailing neighborhoodgrants@cityofomaha.org.
- A final program report must be submitted to the Mayor’s Office by January 31, 2019. Failure to submit your organization’s final report will impact future grant eligibility.

Unallowable Costs

Unallowable costs include but are not limited to:

- Weapons and high-tech alarms
- Decorative, and/or way-finding signs
- Food and beverages

Award Amounts

Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs. Awards will be made up to \$5,000 per Neighborhood Organization.

How to Apply

The Mayor’s 2018 Neighborhood Grants application will be released on Monday, January 29, 2018. The application will be available on Mayor Stothert’s website at <http://mayors-office.cityofomaha.org/neighborhoods>.

Applications can be submitted:

1. Electronically to neighborhoodgrants@cityofomaha.org; or
2. Mailed to Neighborhood Grants Program, Office of the Mayor, 1819 Farnam Street, Suite 300, Omaha, NE 68183

Submission Deadline

Applications are due Monday, March 26, 2018 by 11:59 PM. Late applications will not be considered.

Grant Awards Selection

The City of Omaha Grants Review Committee will evaluate all applications and submit final recommendations to Mayor Stothert.

Contact Information

If you have questions, please call the Neighborhood Grants Program at 402-444-5546, or email neighborhoodgrants@cityofomaha.org for assistance.

Project Timeline

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| <i>Monday,</i> January 29, 2018 | Release of 2018 Mayor’s Neighborhood Grants application <i>Mayor Stothert’s Website</i> |
| <i>Monday,</i> March 26, 2018 by 11:59 PM | 2018 Mayor’s Neighborhood Grants application deadline |
| April 30 – May 4, 2018 | 2018 Mayor’s Neighborhood Grants Award notifications <i>Letters & Emails</i> |
| <i>Early May</i> | 2018 Mayor’s Neighborhood Grants Press Conference |