



Mayor Jean Stothert's 2018 Omaha National Night Out Mini-Grants

Overview

Mayor Stothert's 2018 Omaha National Night Out Mini-Grants will fund project proposals up to \$200 per Organization. Mini-Grants Program funding is provided to assist neighborhoods hosting Omaha National Night Out Events on Tuesday, August 7, 2018. Program funding should support National Night Out's mission of police-community partnerships and neighborhood camaraderie. Successful grant proposals will build on a neighborhoods ability to host an event and will encourage neighborhoods to participate.

Eligibility

- Neighborhood organizations must be registered as part of Omaha 2018 National Night Out celebration with the Omaha Police Department. Organizations can find the registration form on the Mayor's Website at: <http://mayors-office.cityofomaha.org/neighborhoods>.
- Eligible neighborhood organizations must be located within the City of Omaha limits and be in the City of Omaha's Neighborhood Directory at the time of application.

Program Requirements

- Applications must be typed; hand-written applications will not be accepted.
- All grant funds must be expended by August 31, 2018. If funds are not expended by this date; it may impact an organization's eligibility for future Mini-Grant funding.

Unallowable Costs

Unallowable costs include, but are not limited to:

- Food and beverages (other than bottled water)
- Weapons

Examples of Allowable Costs:

- Omaha National Night Out promotional material
 - Yard signs/sidewalk chalk
 - Door hangers
 - Promotional postcard mailers
- Neighborhood association promotional merchandise/swag
- Rental of tents, shelters, and/or seating or tables for the Omaha National Night Out Event
- Bottled water for estimated amount of Omaha National Night Out attendees
- Games to be used during the Omaha National Night Out event
- Bounce house rental
- Porta potty rental
- Rental of barricades for road closure

Public Works/Park Information

- Organizations requesting funding for barricade rentals must complete a *Request for Block Party Permit* form found at; https://publicworks.cityofomaha.org/images/PDF/BP_Form_14May15.pdf; please call the City of Omaha Public Works Department at 402-444-4978 with any road closure questions.

- Please note that Park Shelters and Picnic Pads must be reserved at least two (2) weeks prior to the event. Please call (402) 444-6733 to make a reservation.

Award Amounts

Applicants should carefully consider the resources needed for a successful Omaha National Night Out Event and present a realistic budget that accurately reflects associated costs. The maximum amount of funding each organization can apply for is \$200.

How to Apply

The Mayor’s 2018 Omaha National Night Out Mini-Grants application will be released on Thursday, May 24, 2018. The application will be available on Mayor Stothert’s website at <http://mayors-office.cityofomaha.org/neighborhoods>.

Applications can be submitted:

1. Electronically to mayorsminigrants@cityofomaha.org; Or
2. Mailed to the Mayor’s Mini-Grants Program, Office of the Mayor, 1819 Farnam Street, Suite 300, Omaha, NE 68183

Submission Deadline

Applications are due **Monday, June 18, 2018 by 11:59 p.m.** Late applications will not be considered.

Grant Awards Selection

The City of Omaha Mini-Grants Review Committee will evaluate all applications and submit final recommendations to Mayor Stothert.

Reporting Requirements

Final reports are due to the Mini-Grants Program (mayorsminigrants@cityofomaha.org) by Tuesday, August 14, 2018. Awarded organizations must submit;

- Receipts for all expenditures, and
- A one-paragraph event report, including photos, of their event

Contact Information

- If you have questions, please call the Mayor’s Omaha National Night Out Mini-Grants Program at 402-444-5151, or email mayorsminigrants@cityofomaha.org
- Please contact Julie Smith, ONE Omaha, at (402) 547-7473 or julie.smith@oneomaha.org if you would like assistance with proposal ideas.

Project Timeline

<i>Thursday,</i> May 24, 2018	Release of Mayor Stothert’s Omaha National Night Out Grants application
<i>Monday,</i> June 18, 2018 by 11:59 p.m.	2018 Mayor Stothert’s Omaha National Night Out Grants application deadline
<i>Friday,</i> June 29, 2018	2018 Mayor Stothert’s Omaha National Night Out Grants Award notifications. <i>Letters</i>
<i>Friday,</i> July 6, 2018; 11:00 a.m.to 1:00 p.m.	Award Fund Disbursement meeting at the University of Nebraska at Omaha’s Community Engagement Center with ONE Omaha
<i>Tuesday,</i> August 7, 2018	Omaha National Night Out Events
<i>Tuesday,</i> August 14, 2018	Final reports due from all awardees